

**DELTA COLLEGE  
BOARD OF TRUSTEES REGULAR MEETING  
BOARD ROOM  
TUESDAY, DECEMBER 11, 2012  
7:00 p.m.**

- BOARD PRESENT** R. Emrich, K. Houston-Philpot, K. Lawrence-Webster, J. MacKenzie, M. Rowley, R. E. Selby, R. Stafford, E. Wacksman
- BOARD ABSENT** K. Ellison
- OTHERS PRESENT** B. Baker, E. Beckman, T. Brown, W. Childs, P. Clark, E. Crane, D. Doll, L. Dull, C. Dzurka, S. Enriquez, A. Givens, J. Goodnow, L. Govitz, P. Graves, G. Hoffman, T. Lane, G. Luczek, D. Lutz, J. Miller, C. Morley, M. Mosqueda, G. Przygocki, L. Ramseyer, D. Salinas, A. Sinclair, T. Stitt, B. Webb, K. Wilson, M. Wiltze, M. Wood
- PRESS PRESENT** J. Hall (WSGW)
- CALL TO ORDER** Board Chair Emrich called the meeting to order at 7:03 p.m.
- APPROVAL OF AGENDA** Board Chair Emrich called for the approval of the agenda. The amended agenda was approved by a consensus of the Board of Trustees.
- OATH OF OFFICE** Board Secretary, T. Brown, administered the oath of office to Trustee M. Rowley, Bay County, who will fill the remaining term for M. Fitzhugh and then serve his elected term that begins January 1, 2013. R. E. Selby, Saginaw County, also took the oath of office after being elected in the November 2012 election to another term which also begins on January 1, 2013.
- PUBLIC COMMENTS** Board Chair Emrich called for public comments.
- Board Chair Emrich asked Dr. Goodnow to address the concerns that were brought to the Board by Charles Sledge and Elaire Moore during the public comment section of the November 2012 Regular Board of Trustees meeting. Dr. Goodnow addressed the following six points regarding the Ricker Center:

1. *Lighting in the hallway at the Ricker Center*  
In August 2012, the electrical system was upgraded for the installation of the computer labs. This upgrade made it possible to move forward with the lighting project and other electrical requests. In October 2012, the lighting was replaced at the front of the building. The new fixtures are now operating at 110 candles, which is double the size of the original lighting. Dr. Goodnow thanked Larry Ramseyer, Facilities Manager, for his work on this project.
2. *Technology Equipment at the Ricker Center*  
During the 2012 summer semester, Judy Miller and Teresa Stitt work with the Delta College OIT and Audio Visual staff to install new media carts in each classroom. These new carts are equipped with document cameras, DVD/VHS combination units and a screaming alarm so that they may be left in the classroom without having to worry about theft. Most instructors have laptops that can be connected to these carts, and there are three additional laptops in

the office for faculty to checkout. Also, a new computer lab with 20 stations was installed during the 2012 summer semester making a total of three computer labs.

3. *Opening the Ricker Center on Saturdays*

In the winter 2012 semester, the Ricker Center was open on Saturdays on a trial basis to give students access to the computer labs for their homework and/or tutoring. Attendance was low, some weeks with less than 5-10 students utilizing the building.

In the fall 2012 semester, the Ricker Center was only open on Saturday for the two weeks prior to final exams. On Saturday, December 1 the Ricker Center was open from 9:00 am – 1:00 pm. During this time, there were over 25 students utilizing the building. The Ricker Center was also open on Saturday, December 8 with similar results.

4. *Building Signage*

In October, the Delta College facilities department added a new office hallway sign inside the building. In November, a new sign outside was installed.

5. *Variety of Courses*

Ricker Center offers more academic courses than both the Planetarium and the Midland Center. Each semester, approximately 60-65 different courses are taught by 40-45 instructors. In 2007 each academic division agreed to make sure that their courses were offered at each of Delta's off-campus centers.

6. *Other Initiatives Implemented in the past 6 months at the Ricker Center*

- The bus service runs daily from Ricker Center to Delta College making six trips Monday through Thursday and four trips on Fridays.
- Air conditioners have been installed in every classroom allowing the Ricker Center to hold classes there during the summer months.
- Vending machines with hot meals have been added along with microwaves.
- The Writing Center service has been added to the Student Resource Center to reflect services available on the main campus.
- An academic advisor is in the office four days per week.
- The parking lot has been upgraded both in the front and back of the building.

**TREASURER'S  
REPORT**

D. Lutz noted that the Board has received the financial statements as of the end of November 2012. The College remains in good cash position and is operating in accordance with the budget adopted by the Board. There were no major variances to report.

**CONSENT  
AGENDA**

Board Chair R. Emrich called for the approval of the consent agenda. R. E. Selby asked that item A. 1. Acceptance of Minutes from the Board Dinner Meeting, November 13, 2012, be removed from the consent agenda. R. Stafford made the motion to accept the amended consent agenda with support from K. Houston-Philpot.

The Board unanimously approved the consent agenda, accepting the minutes of the Regular Board Meeting that was held on November 13, 2012. The approval of the Board of Trustees 2013 Regular Meeting Schedule (BA 4979) and the Award of Contract for the Midland Center Lighting Upgrades (BA 4980), were also approved as part of the consent agenda.

**BOARD ACTION**

R. E. Selby indicated a concern with the use of "unfunded pension liability" in regards to GASB 68 in *Page 2 of 4, Minutes of Board Meeting, December 11, 2012. Approved by the Board of Trustees at the January 15, 2013 Regular Meeting.*

**DINNER  
MEETING  
MINUTES**

the dinner meeting minutes. He noted that Ms. Moon said that the college would be responsible for recording pension liability. R. E. Selby asked that the minutes be changed to reflect that. After some discussion Board Chair Emrich made the ruling to have the Board Secretary refer back to the audio recording on the meeting to verify what was said.

**BOARD ACTION  
BYLAWS  
REVISIONS**

R. Stafford said that it is the recommendation of the Bylaws Subcommittee of the Board of Trustees that the Board will make revisions to the Bylaws of the Delta College Trustees, Article XII – Bylaws, Section 2. Review of Bylaws

**ARTICLE XII - BYLAWS**

Section 2. Review of Bylaws

The Board of Trustees shall review these bylaws at least every three years and update as required.

E. Wacksman supported the motion. The motion passed unanimously (BA 4981).

**STUDENT  
SUCCESS REPORT**

Darci Doll, Philosophy Instructor, and Laura Dull, Associate Professor of History gave a presentation on *Mind the Gap: The Journey of a CCNA/NEH Bridging Cultures Grant*. They are working to update Humanities course content to include a more global prospective.

Board Chair Emrich thanked Ms. Doll and Ms. Dull for their presentation.

**PRESIDENT'S  
REPORT**

**Gifts to the College – November 2012**

Foundation – \$ 102,049

Broadcasting – \$ 60,008

Monthly Total - \$ 162,057

**Enrollment Report**

Registration for the Winter 2013 semester began on October 30, 2012. To-date, 10,050 students have registered (6325 PT/ 3725 FT). Winter classes begin on January 5, 2013.

**Personnel Report**

Congratulations to Denise Hill on her appointment as Chairperson of the English Division and also to Dave Peruski on his reappointment as Chairperson of the Health & Wellness Division. Denise and Dave will begin their 3-year terms as Chair in May 2013.

A complete report of hires and separations for the month of October 2012 can be found in your Board Packets this evening.

**Information Sharing**

- Delta has received the Distinguished Budget Presentation Award for the current budget from the Government Finance Officers Association. This award is the highest form of recognition in governmental budgeting. Congratulations and thank you to our Finance Office for all of their hard work and thank you to Deb Lutz for her leadership.

- Delta College has been named to the 2012 President’s Higher Education Community Service Honor Roll. This program recognizes exemplary commitment to service and volunteering from higher education institutions.
- We recently completed our United Way pledge drive and I would like to thank my colleagues for their generosity. 118 employees donated to this fund for a grand total of \$17,646 between the three counties. In addition to this funding raising campaign, our wonderful faculty and staff are involved in many other charitable efforts this holiday season.
- I’m excited to announce that the iPads have been ordered and should arrive on campus before we leave for the holiday break. Our staff will be working to get them set up and ready for you to use. We will be providing training and step-by-step usage instructions to each of you. Our hope is to have them for you at the January Board meeting.

**In folders this evening**

- This month’s Fantastic Faculty Newsletter which highlights the professional and community activities of our faculty.
- At each of your places this evening you should have received the most recent edition of Robert’s Rules of Order.

Finally, I would like to thank Dr. Emrich for his service as Chair of the Board of Trustees. I truly appreciate your leadership and dedication to the Delta College Board of Trustees. Thank you for all that you have done as Chair and as a Trustee to support Delta College. In lieu of a plaque, I’d like to present you with this token of appreciation.

**NOMINATING  
SUBCOMMITTEE  
REPORT**

R. E. Selby reported that the Nominating Subcommittee is recommending R. Stafford serve as chair and K. Ellison as vice chair. They are also recommended that that the Treasurer, Board Secretary and Assisting Board Secretary remain the same with D. Lutz, A. Usury and T. Brown.

**TRUSTEE  
COMMENTS**

Trustee R. E. Selby wanted to note the passing of Paul Moore, retired faculty member of Delta College. He also noted that when visiting Saginaw Valley State University recently he noticed signs posted on the door with Paul’s picture.

E. Wacksman noted that she had the pleasure of attending the Choir Concert this past weekend.

**ADJOURNMENT**

There being no further business, Board Chair Emrich adjourned the meeting at 8:17 p.m.

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Talisa Brown, Board Secretary (Pro Tem)